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Wednesday, 3 November 2021

Dear Sir/Madam

AUDIT AND MEMBER STANDARDS COMMITTEE

A meeting of the Audit and Member Standards Committee has been arranged to take place **THURSDAY, 11TH NOVEMBER, 2021 at 6.00 PM IN THE** District Council House, Lichfield to consider the following business.

Access to the is via the Members' Entrance.

In light of the current Covid-19 pandemic and government advice on social distancing, whilst this meeting will be held at the District Council Offices, a limited number of people can attend the meeting therefore it will be live streamed on the Council's [YouTube channel](#) for all members of the public to view. Only pre-agreed participants will be able to attend the meeting in addition to all the Members of the Committee and relevant Officers.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Christie Tims'.

Christie Tims
Head of Governance and Performance

To: Members of Audit and Member Standards Committee

Councillors Spruce (Chair), Ho (Vice-Chair), Grange, Norman, Robertson, Silvester-Hall, White, M Wilcox, Sohal (External Auditor) and Rowley (External Auditor)



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AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of the Previous Meeting** 3 - 8
4. **Local Audit Update** 9 - 36
(Report of the Head of Finance & Procurement)
5. **Mid-Year Treasury Management Report** 37 - 56
(Report of the Head of Finance & Procurement)
6. **Internal Audit Progress Report** 57 - 82
(Report of the Internal Audit Manager)
7. **Risk Management Update** 83 - 110
(Report of the Internal Audit Manager)
8. **Counter Fraud Update Report** 111 - 190
(Report of the Internal Audit Manager)
9. **Work Programme** 191 - 194

